

PINETOP-LAKESIDE SANITARY DISTRICT

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**REGULAR SESSION
MINUTES
August 09, 2017**

1. CALL TO ORDER

Board Chair Meier called the Board meeting to order at approximately 6:00 PM.

2. OPENING CEREMONY

Board Member Place led the Board and Staff in the Pledge of Allegiance.

3. ROLL CALL OF BOARD MEMBERS

Present were: Paul W. Meier, Board Chair; Diana W. Butler, Board Vice-Chair, Neal Whittle, Board Secretary and Patrick B. Place, Board Member. Staff Members present were: David Smith, District Manager; Mark Heberer, Finance Manager and Linda Lionberger, Executive Assistant. Mr. William R. Whittington, Legal Counsel for the Governing Board was also present by telephone at approximately 6:05 PM.

Excused: Christopher C. Kengla – Board Member

4. CONSENT AGENDA

Board Vice-Chair Butler moved approving the Consent Agenda, which included the minutes of July 12, 2017, Regular Session; the Presentation, Approval, and Payment of Bills, Invoices, Warrants and Capital Purchases, as presented by Staff. Board Secretary Whittle seconded. Motion passed unanimously.

5. CALL TO THE PUBLIC

Board Chair Meier noted that there was not any public present.

6. REPORTS AND CORRESPONDENCE

Board Chair's Report.

Board Chair Meier did not have a report.

Board Secretary's Report.

Board Secretary Whittle did not have a report.

Manager's Report.

Update – Collection System Department activities.

The District Manager reported that the Collection System crew cleaned approximately 4000 linear feet of sewer lines and inspected 9 manholes. The District Manager also reported that he and the crew rebuilt the North Pinetop Lift Station. The District Manager referred to the photos that were included in the Board Packet regarding the electrical wiring of the controls at the Lift Station pointing out the before and after photos of the rewiring.

Legal Counsel attended the meeting by telephone commencing here.

The District Manager reported that the North Pinetop Lift Station did not service a large number of properties and that the pumps ran approximately three hours a day. However, it was one of the original Lift Stations when the District was developed and one of the pumps failed. The District Manager then reported that the crew was able to salvage two three horsepower Ibarra Pumps to replace the failed pump.

The District Manager reported that the Quality Hills Lift Station would need to be addressed at a later date it was also an aging Lift Station.

Update – Plant Department activities.

The District Manager reported that the average daily flow increased for the month of July to 1.04 mgd, which was a twenty percent increase; the organic removal was at 96% and Staff had not received the nitrogen results.

The District Manager reported that the drying beds were repaired, with new sand installed and concrete repairs were made. The District Manager explained that the drying beds are used for additional sludge backup and scum from the Clarifier.

The District Manager reported that there was a Dam Inspection on July 20, 2017; by the State Dam Inspector at Jacques Marsh and the findings were: Varmint issues and cracks settling on the dam. The District Manager explained that a civil engineer may need to be hired to make sure the Staff repairs the cracks according to code.

Board Chair Meier asked the District Manager what the varmints were. The District Manager responded to Board Chair Meier that the varmints are Prairie Dogs.

The District Manager reported that the Composting Facility received 42 tons of paper/cardboard; produced 300 yards of compost and sold 48 yards.

The District Manager reported that the inspection of the Rotary Bio-Mixer did not indicate any significant changes. The District Manager also reported that there are approximately 75 wear bars that go down the length of the Bio-Mixer every 4 inches and they start at 2 inches tall. The wear bars are currently between 7/8 inches to 1 inch tall and are approximately 1/2 inch thick. The District Manager explained that the current composting method of paper/cardboard, woodchips and sludge has extended the life of the wear bars.

Board Chair Meier asked the District Manager how long has the current method been in place. The District Manager responded to Board Chair Meier that the method has been in place for approximately five to six years and that the last inspection of the wear bars was approximately 1 1/2 years ago.

Board Member Place asked the District Manager if it was possible to weld on the wear bars to extend the life of the mixer. The District Manager responded to Board Member Place that he did not know if he had anyone in house to weld and that could be considered.

The District Manager reported that the wear bars are critical because they have to hold enough compost material so you don't get wear on the shell. When the Mixer doesn't function properly that is when you have to maintain/rebuild the wear bars.

Board Chair Meier stated that he did talk to an anonymous property owner and that the crew was sent out on a sewer line issue and that they were very awesome, helpful and professional and he wanted to pass that on to the District Manager.

The Manager's Reports and discussions concluded.

Accounting Report

The Finance Manager reported that there were 4 new sewer connections; 3 were reconnects and 1 new connection bringing the total connected sewer users to 8156.

The Finance Manager reported that the Auditors completed their field work in July and no issues were found. There was one closing adjustment that was not significant, due to an addition error. The Finance Manager also reported that he hopes to have a Preliminary Draft of the Audit in September.

The Finance Manager's Reports concluded.

7. BUSINESS

Discussion, consideration and possible action regarding the paper/cardboard recycling bins.

The District Manager discussed that he had a conversation with Mr. Johnson, the Town Manager of the Town of Pinetop Lakeside. The District Manager did ask to be included on a Town Agenda to discuss the recycling bins and present a power point presentation at a Council Meeting and that was not addressed. The Town Manager did offer to place signs regarding illegal dumping and that the Town was considering mandatory trash service.

The District Manager discussed that placing signs and mandatory trash service was not going to result in deterring the illegal dumping that was taking place at the recycling bins located at the Mountain Meadow Recreation Complex. The District Manager then presented a power point presentation indicating the signs that are already in place and the illegal dumping that was taking place at the recycling bins. The District Manager stated that the trash he was referring to on the power point photos was taken today.

Board Vice-Chair Butler asked the District Manager if there was any problem when the recycling was brought to the District. The District Manager responded to Board Vice-Chair Butler that the District does not experience any of the illegal dumping from the recyclers when it is brought to the District.

Board Chair Meier discussed that if the recycling bins are removed he would like to have signs placed that the recycling bins have been relocated to the District, including a map of the District's location, then the recycling could be controlled by the Staff.

The Finance Manager discussed that a sign may not need to be placed, because the recyclers will come to the District.

Board Chair Meier discussed that he did talk to a recycler and they did not know where the District was located. Board Chair Meier then discussed the importance of placing signage at the location with a map to the District for the individual recyclers that want to continue recycling their paper/cardboard.

The District Manager discussed that cameras could be installed and signage indicating the cameras regarding any illegal dumping at the District. Staff could empty the bins or trailer daily and that could deter some of the problems with the illegal dumping. The recyclers could also take their paper/cardboard up the hill during regular business hours.

Board Vice-Chair Butler asked the District Manager what does the Town plan to do with their illegal dumping. The District Manager responded to Board Vice-Chair Butler that they plan to put up a sign regarding illegal dumping.

Board Vice-Chair Butler asked the District Manager how the District started the recycling bin service at the Mountain Meadow Recreation Complex and the other locations in the community. The District Manager responded to Board Vice-Chair Butler that it was started several years ago with the Plant Operations Manager and Waste Management. The District Manager explained that Waste Management agreed to pick up the recycling bins at no-charge to the business consumers and the District.

Board Chair Meier discussed that by the time Staff drives to the Recreation Complex picks up the trash they could dump two or three trailer loads here at the District. Board Chair Meier also discussed that it was a noble effort providing recycling bins to promote recycling in the community. However, today the District does not need to waste valuable employee time and vehicle gas cleaning up the trash.

The District Manager discussed that at this time we do get billed from Waste Management because of the overages at the Complex and we just received four different bills.

The Finance Manager discussed that the bills from Waste Management were not just the District recycling bins they were also from other locations.

Board Vice-Chair Butler asked the District Manager how many recycling bins are out in the community. The District Manager responded to Board Vice-Chair Butler that there are approximately 70 bins located in the local community.

Board Chair Meier asked the District Manager are the recycling bins at the Complex the most problematic. The District Manager responded to Board Chair Meier that these are the most problematic.

Board Vice-Chair Butler asked the District Manager then we as a District relocate the bins from the Complex and if there are others that cause recycling issues then do we remove them. The District Manager responded to Board Vice-Chair Butler that the other bins don't have the problems because they are located at businesses and the ones at the Complex are unsupervised. If we do have an issue with one of the bins in the community Staff meets with the business owner and if the issue is not corrected the bin is pulled.

Board Chair Meier discussed that it would be a nice gesture of the Town to install a sign so that the recyclers do know where to take their paper/cardboard.

The District Manager explained that the trailers would be modified to only allow the paper/cardboard, so that electronics or other trash cannot be fitted into the recycling trailer/bin.

Board Vice-Chair Butler discussed that the Town could address the illegal dumping and trash service within the Town City limits that is their responsibility.

Board Member Place discussed that the Town's discussions on mandatory trash service for the residents has been discussed for several years. Board Member Place indicated that part of the Town's discussion was putting some of the trash haulers out of business by requiring mandatory trash service.

The District Manager discussed that he suggested to the Town Manager that they place a roll off at the Recreation or Town Complex and have someone monitor it and collect a fee for people to dump off their trash.

Board Vice-Chair Butler discussed that the Town could offer this type of service certain days of the week to accommodate the part-time and fulltime residents.

Board Chair Meier asked Legal Counsel if a motion was needed or could the Board instruct the District Manager by consensus.

Legal Counsel advised Board Chair Meier that the Board could instruct the District Manager by consensus.

Board Chair Meier directed the District Manager by consensus of the Board to relocate the recycling bins from the Mountain Meadow Recreation Complex to the District's Office location and to place signage at the Complex encouraging the recyclers to bring their paper/cardboard to the District.

The District Manager discussed that he would prepare the signage and make a decision regarding the type of trailers/bins he was going to provide at the District before relocating the bins.

Board Secretary Whittle asked the District Manager with the illegal dumping of household trash was there any problems with Bears. The District Manager responded that he was not aware of any problems with Bears.

8. FUTURE AGENDA ITEMS

Board Chair Meier requested that the following Agenda item was scheduled for the Board Meeting of September 13, 2017:

- (1) Update on the recycling bins relocation.

Board Chair Meier directed the Board Members if they have any items for the Agenda to contact the District Manager.

9. ADJOURNMENT

The Board Chair adjourned the meeting at approximately 6:27 PM.

Adopted and approved this 13th, Day of September, 2017.

/s/ Paul W. Meier
Paul W. Meier, Board Chair